

ANDHRA UNIVERSITY: VISAKHAPATNAM

PROFORMA TO BE USED BY THE CHIEF SUPERINTENDENT FOR REPORTING
SUSPECTED MALPRACTICE CASES AT THE UNIVERSITY EXAMINATIONS
HELD ON _____ AT THE COLLEGE _____

1. Name of the Candidate:
2. Regd.No. of the Candidate:
3. Name of the Examination & Subject:
4. Date & Time of Examination:
5. Permanent Address of the Candidate:

6. Whether the material found in possession of the Candidate is enclosed:
7. Whether it is a Printed Matter or Manuscript Matter:
8. Number of pages found with the Candidate:
9. Whether the Candidate is found copying from the material, if so to what extent COPIED PORTION shall be marked without fail.
10. Whether the candidate was found in possession of material without copying:
11. Whether the Candidate's Signature is obtained on the material.
12. Whether the Candidate's EXPLANATION is enclosed, if not, give reasons:
13. Whether the INVIGILATORS REPORT is enclosed (All the invigilators said hall should sign on the report):
14. Suspected Malpractice of any other types may be reported in detail:
15. Whether the candidate is involved in violence in the Examination Hall if so, give details.
16. Whether the POLICE Complaint has been lodged in case of violence:
17. No. of enclosures sent along with the report (Full particulars should be given):

- a) Forbidden Material
- b) Invigilators Report
- c) Candidate's Explanation
- d) Any other:
- E. Hall Ticket
- F. Question Paper
- G. Booklet

SIGNATURE OF THE
CHIEF SUPERINTENDENT & COLLEGE SEAL

NOTE:

Please fillup all the columns without fail.
The Invigilator & Chief Superintendent should sign on the FORBIDDEN MATERIAL & EXPLANATION of the Candidate.